

Minutes of the  
Dodge County Highway Committee Meeting  
September 7, 2017

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on September 7, 2017, in the Dodge County Highway Trenton Shop located at N8856 County Road A, Beaver Dam.

**ROLL CALL:** The following members were present – Harold Johnson, William Muche, Jeffrey Caine, Jeff Berres, and Ed Nelson. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Administrator Jim Mielke were also present. Human Resources Director Sarah Hinze, Office Manager Lori Fett, and Shop Superintendent John Haase were present for part of the meeting.

**APPROVAL OF AGENDA:** Motion by Nelson and seconded by Caine to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

**REVIEW MINUTES OF AUGUST 24, 2017:** Minutes of August 24, 2017, were approved as submitted.

**PUBLIC COMMENTS:** There were no public comments.

**STAFF REPORTS AND DEPARTMENT CONCERNS:** Field read a letter from the Door County Highway Committee to the WCHA Conference Committee addressing conference formats and venues.

**COMMITTEE REPORTS:** There were no Committee reports.

**PROJECT UPDATES:** CTH C (Jersey Road – USH 151) is progressing with 60% of the base course installed.

CTH S (STH 67 – CTH WS) utility work is nearing completion. Phase II of the concrete paving will begin soon.

The CTH T bridge replacement project is on schedule.

**STAFFING CONCERNS:** Field shared several concerns relating to the struggle to retain and recruit qualified employees in several positions.

County Administrator Mielke and Human Resources Director Hinze reported that efforts are being made to address employee concerns with schedules, holidays, overtime, compensatory time, and other employment related issues. This will be addressed again at a future meeting of the Committee.

Dodge County Highway Committee Minutes for September 7, 2017, cont.

**REVIEW 2018 HIGHWAY DEPARTMENT BUDGET REQUEST:** The Committee, County Administrator, and Commissioner discussed the current draft of the 2018 Highway Department budget request.

A motion was made by Berres and seconded by Nelson to amend the budget request by eliminating one quad axle dump truck purchase of \$175,000 and eliminating the proposed Mayville Shop truck wash facility cost of \$250,000 and increasing the Highway Project BU #3313 by \$425,000 to allow for more highway projects in 2018. Chairman Johnson called the question by voice vote. The vote was Berres – Aye, Nelson – Aye, Caine – Nay, Muche – Nay, Johnson – Nay. The motion was defeated.

A motion was made by Caine and seconded by Muche to amend the budget request by eliminating the proposed Mayville Shop truck wash facility cost of \$250,000 and increasing the Highway Project BU #3313 by \$250,000 to allow for more highway projects in 2018. Chairman Johnson called the question by voice vote. The vote was Berres – Nay, Nelson – Nay, Caine – Aye, Muche – Aye, Johnson – Aye. Motion carried.

**REVIEW VOUCHER PAYMENTS:** Vouchers payment registers were reviewed.

**FUTURE AGENDA ITEMS:** The following items will be added to an upcoming meeting agenda: 2018 Highway Department budget request updates, staffing concerns, review of parking limitation authority, and uniformity of signage throughout the County Highway System.

**NEXT COMMITTEE MEETING:** The next Committee meeting will be at 8:30 a.m. on September 28, 2017, at the Mayville Shop.

**FIELD REVIEW COUNTY HIGHWAY IMPROVEMENT PROJECTS IN THE NORTHWEST QUADRANT OF THE COUNTY:** The Committee field reviewed the Trenton Highway shop and grounds, the CTH C (Jersey Road – USH 151) reconstruction project, recently improved CTH FF (STH 68 – CTH F), CTH AW (STH 73 – Waupun) which is scheduled for improvement in 2018, and recently improved CTH M (CTH MM – Waupun).

**ADJOURNMENT:** The meeting adjourned at 11:50 a.m.

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Harold J. Johnson – Chairman

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Jeffrey Caine – Secretary

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next Committee meeting.